

Donation Form

THE
FOOTSTEPS
FUND

Please send this form to:
Freepost Plus RTKC-XKTK-ZXBS
Footsteps Fund, Alumni & Development Team,
University of Leeds, Woodhouse Lane, Leeds, LS2 9JT



UNIVERSITY OF LEEDS

Personal Details

Name:

Please treat as Gift Aid donations all qualifying gifts of money made today, in the past 4 years and in the future

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the University of Leeds will reclaim 28p of tax on every £1 that I gave up to 5 April 2011 and will reclaim 25p of tax on every £1 that I give on or after 6 April 2011.

Signed:

Date: / / 20

Regular Gift

Instruction to your Bank or Building Society to pay by Direct Debit

I would like to make a gift of £ monthly quarterly annually (tick as appropriate)

Commencing on: 1st / 15th (tick as appropriate) / / 20



To: The Manager, Bank/Building Society Name: _____ Bank/Building Society Address: _____

Postcode: _____

Name of Account Holder(s) _____

Account Number

Sort Code

Originator's identification Number **6 9 1 2 1 3**

Instruction to your Bank or Building Society

Please pay The University of Leeds Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with The University of Leeds and, if so, details will be passed electronically to my Bank / Building Society.

Signed:

Date: / / 20

Single Gift

I would like to make a gift of £

I enclose a cheque made payable to 'University of Leeds' I enclose a CAF Voucher

Please charge my: Visa | MasterCard | Switch | Maestro | Delta | Electron (please delete as appropriate)

Card Number

Expiry Date Start Date

Issue Number

Gift Purpose

I would prefer my gift to go towards: (Please tick)

Wherever the need is greatest Union Upgrade Arts & Culture Water Sanitation & Health Cancer Research Students

I would like to donate anonymously Engineering & Science I'm interested in remembering Leeds in my will (We'll be in touch to discuss with you further)

This guarantee should be detached and retained by the Payer
The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme.
- The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment date changes The University of Leeds will notify you 10 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by The University of Leeds or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.

